

Fitness Room

MEMORANDUM FOR: Acting Director of Personnel

STATINTL

FROM :

[Redacted]

Off/Adm. Officer

SUBJECT : Budgeting for Physical Fitness Room Expenses

REFERENCE : Memo for ADDA from AD/Pers, dtd 9Nov77, same subject

It is requested that you approve the transfer of \$1,000 from the general Office of Personnel supply/equipment account to the Benefits and Services Division for the purpose of establishing a separate account to fund expenses for the Physical Fitness Room.

STATINTL

STATINTL

[Redacted]

APPROVED/~~DISAPPROVED~~

[Redacted]

el

28 NOV 1977

Date

Distribution:

- Orig - Return to OP/Admin
- 1 - D/Pers Chrono
- 1 - OP/Admin